

Certifications

Certifications :

- Doussou Formation is authorized and accredited with the Regroupement des Achats en Perfectionnement (RAP) of the Shared Services Center of the Government of Quebec



- Doussou Formation is a training center (information technology, project management, human capital, accounting) approved by the Commission des Partenaires du Marché du Travail (CPMT) of Quebec. | Certificate number: 0059980 |



Partners :

- ENI | E-learning solutions



ENI has been an expert in digital training for over 35 years. The company combines four disciplines that work in synergy: a digital training center, a computer school, e-learning training and an IT content editor. With references in all sectors of activity and an international presence, ENI is a partner of choice for Doussou Formation.

About

Founded in 2016

97% satisfaction



Doussou Formation – Canadian provider of market-ready IT training

Founded in 2016, Doussou Formation quickly established itself as a leader in training for information technology, office productivity, human capital, project management, and graphic design, in Quebec and across Canada.

Our approach & quality commitment

- **Certifications and recognition:** over 97% satisfaction based on client evaluations.
- **Practice-based pedagogy:** 100% hands-on training, in small groups, with course materials, personalized follow-up, and certification at the end of the program.
- **Experienced trainers:** seasoned professionals, rigorously selected and assigned according to your needs.

Geographic reach & accessibility

Our training sessions are offered in person in **Montreal, Quebec City, and Gatineau/Ottawa**, as well as in **virtual classrooms** accessible anywhere in Canada.

We serve **businesses, public organizations, NPOs, and individuals** with a standardized “market-available” offering, compliant with procurement requirements (no custom development).

[Montreal](#)

[Quebec City](#)

[Gatineau / Ottawa](#)

[Online \(Canada\)](#)

Training domains & topics

More than **100 ready-to-start courses** – organized by major **topics** to quickly meet your needs.

Productivity & Office Tools

Data & Analytics

Development & DevOps

Collaboration & M365

Design, Graphics & Multimedia
Leadership & Human Capital
Project Management
Digital Marketing & SEO
Emerging Technologies & AI

Productivity & Office Tools

- **Spreadsheets & automation** – Excel (pivot tables, Power Pivot), Google Sheets
- **Documents & layout** – Advanced Word, templates, mail merge
- **Communication** – Outlook, email best practices

Data & Analytics

- **BI & visualization** – Power BI (Modeling, DAX), Tableau
- **Databases** – SQL (queries, optimization)
- **Data science** – Python for analysis

Collaboration & M365

- **Teams & team productivity** – meetings, channels, best practices
- **SharePoint & OneDrive** – structures, permissions, governance
- **Copilot & applied AI** – responsible use and quick wins

Design, Graphics & Multimedia

- **Adobe Suite** – Photoshop, InDesign, Illustrator
- **UX/UI & prototyping** – Figma, mockups and components
- **Animation & content** – basics of 2D/3D, visual storytelling

Leadership & Human Capital

- **Management** – leadership, two-way feedback
- **Effectiveness** – time & priority management
- **Work climate** – managing difficult employees

Project Management

- **Methods & tools** – planning, monitoring, risk management
- **Microsoft Project** – calendars, resources, reports
- **Agile/Hybrid** – practical team practices

Digital Marketing & SEO

- **SEO** – technical, content, linking, monitoring
- **Acquisition** – Google Ads, social media

- **Content** – editorial guidelines, conversion pages

Emerging Technologies & AI

- **Generative AI** – ChatGPT, Copilot, best practices
- **Systems & dev** – Linux, JavaScript, React, DevOps
- **Automation** – scripts, integrations, workflows

*Indicative lists: each topic is available at **beginner**, **intermediate**, and **advanced** levels, in person or in virtual classrooms.*

Our clients & references

- **Governments:** federal, provincial, municipal.
- **Public institutions:** CNESST, SAAQ, BAnQ...
- **Education & NPOs:** universities, colleges, community organizations.
- **Private sectors:** Hydro-Québec, Vidéotron, Bell, Desjardins...
- **International presence:** France, DRC, Guadeloupe, Mali.

Why choose Doussou Formation?

Strength	Description
Pan-Canadian reach	In-person in Quebec + virtual across Canada.
Standardized offering	Clear, ready-to-use catalog.
Small groups & support	Better learning through personalized guidance.
Bilingual accessibility	Materials and training in French and English.
Transparent pricing	Public rates, discounts under conditions (F01).
Proven credibility	Expert trainers, recognized clients.

Address: 1155 Metcalfe Street – Montreal

[Contact us](#)

[View PDF catalog](#)

They trust us

Many companies, institutions, and organizations place their trust in us and continue to attend our training.

Here are some examples:

Sector	Organizations
Financial services, real estate and insurance	Desjardins, National Bank of Canada, Intact, Olympus, Global Pay
Leisure, culture and hospitality	Caraïbes Nordiques, Tangente Danse, PPS Danse, Théâtre de la Dame de Cœur, Le Carrousel, Productions Roméo et Fils, Tidan
Federal government agencies	Government of Canada, RCMP, Department of Fisheries and Oceans, National Defence
Provincial government agencies	Ministry of Families, Ministry of the Environment, MSSS (Ministry of Health and Social Services), CNESST, Québec Research Fund, SAAQ, Public Curator, BANQ (National Library and Archives of Québec), Tourisme Québec, UPAC
Municipalities	City of Montréal, Municipality of Sayabec
Education services	Laval University, Université de Montréal, Cégep de Trois-Rivières, Royal Military College Saint-Jean, University of Ottawa, CPE de la Courtepointe
Technology & communications	Capitel, Blue Solutions, Progi, PMG Technologies, Hydro-Québec, Vidéotron, Bell Canada, TC Transcontinental, GRICS
Non-profit organizations	Résidence Le Monarque, Réseau-Femmes Ontario, Sphère Québec, Alzheimer Outaouais, Valoris, Culture Laval, Québec Logistics Innovation Institute
Social & public services	Urgences-Santé, IDDPNQL, CSS des Patriotes (School Service Centre), SIS Immigration, RDÉE Canada, Société Économique de l'Ontario
Associations & professional orders	Ordre de la Physiothérapie du Québec, Professions Québec, CPA Québec, Public Service Alliance, Association des cadres des CPE
Construction & manufacturing	ENERGI Fenestration, APL Construction, Canatal, MSP, Veolia, Acti Solutions, Photon, Les Bois de Plancher PG, KID Toy
Transport & logistics	Groupe Morneau, Communauto, STO Outaouais (Public Transit Service)
Agriculture & food	F. Ménard
Retail & e-commerce	Jackfield, Safran
Cosmetics & wellness	Institut de Beauté Manon Simard
International	RATP (France), IMIE (France), Davidson Paris, Koala Web (Guadeloupe), Malitel (Mali), AAC/RDC (Congo)



Publisher Training

Introduction to the Publisher Training

Getting Started with Microsoft Publisher

- Overview of the software interface
- Understanding interactions and navigation logic
- Key differences between Publisher and standard word processors
- Customizing the workspace for better efficiency

Structuring a Professional Document

- Preparing and managing pages
- Selecting appropriate layout types
- Using the built-in template library
- Mastering guides and layout rulers
- Managing color palettes, fonts, and master pages
- Customizing page numbers, headers, and footers

Managing Text Content

- Creating and organizing text boxes
- Editing text and formatting paragraphs
- Working with columns, styles, and linked frames
- Wrapping text around graphic objects
- Importing text from external sources

Inserting and Styling Visual Elements

- Creating and manipulating graphic elements
- Importing and adjusting images
- Adding borders, shadows, rotations, and visual effects
- Using WordArt and creating drop caps
- Managing layering and alignment

Creating and Formatting Tables

- Inserting basic tables
- Customizing the look and feel of tables

Using Themes

- Applying cohesive color schemes and font sets

Preparing for Export and Print

- Setting up a document for professional printing
- Using the layout checker for print-readiness
- Exporting to PDF or XPS formats
- Creating a web-ready version of the publication

Professional Printing

- Printer setup and configuration options
- Advanced options such as color separation

Recommended Complementary Courses

- [PowerPoint Training – Master the Art of Impactful Presentations](#)
- [Canva Training: Design Presentations and Icons](#)

R Language Course: RStudio, Reporting

Introduction to the R language

Introduction

What is R?

Discover the analytical aspect

The business intelligence side of R / RStudio

The areas of use of R

Discover RStudio

Getting started with the RStudio environment

Install RStudio

Configure RStudio

Use the console

Install a package

Use of aids

Discover the Markdown

The basics of the R language

- The variables
- The functions
- Calculations
- Evaluate flow conditions and controls
- curls
- Create custom features
- Calculate the execution time
- Data structure: matrix
- Data structure: ts
- Data structure: Date and time
- Data structure: factor
- Work environments

Manipulate data structures

- The vectors
- The lists
- Matrices
- DataFrames

Draw a parallel between R and a spreadsheet

- Adapt in R / RStudio spreadsheet operations.
- Adapt the spreadsheet functions to R / RStudio.
- Import and export data (spreadsheet versus R / RStudio)
- Exploit the best of both software.

Handling data with R

- Importing data
- Exporting data
- Selection and grouping of data

Case Study: Consolidate the Basics of R Language and RStudio Software

- Using tidyverse for more efficiency
- Tidyverse modules: dplyr, ggplot2, tibble, readr, tidyr, purrr
- Data preparation

Import (and export) datasets.
Understanding the data (Explore and visualize)
Process missing values
Process outliers.
Model: select, filter, sort, modify, add, delete.
Manipulate categorical data.
Manipulate time series.
Produce PDF, HTML, etc. reports

View data with R

Realization of graphs with R software
Customize graphs with R software
Draw maps with R software

Other Related Courses

[Python Training for Data Science](#)

PHP Training: The Most Comprehensive Course

Introduction to PHP Training

Learning the Basics of PHP

Why Use PHP?
Structure of a PHP Page
Embedding PHP Code in an HTML Document
Variable Types
Declaring and Using Arrays
Constants
Operators
Loops and Conditional Statements
Superglobal Variables
Retrieving Form Data
Sending Emails

Hands-on Workshop: *Review of core HTML tags and styling commands, setting up a template page*

Creating Functions and Using Built-in Functions

Declaring Functions

Parameters and the Return Statement

Creating Function Libraries

Built-in Functions: Examples, Organization, Documentation

Functions for Dates, Arrays, and Strings

Include and Require Functions

Hands-on Workshop: *Creating custom functions and using built-in functions*

Processing Form Data

Creating a Form

Retrieving Form Data

File Uploads: The `$_FILES` Variable and Related Functions

Sending Emails

Hands-on Workshop: *Building a job application form*

Interacting with Users

Retrieving and Using GET Parameters

Using Cookies to Store Information

File Uploads: The `$_FILES` Variable and Related Functions

Sending Emails

Hands-on Workshop: *Building a job application form*

phpMyAdmin

Overview of phpMyAdmin

Creating a Database with phpMyAdmin

Creating Tables and Exploring Field Types

Modifying Table Structure

Hands-on Workshop: *Creating a MySQL database and tables*

SQL

Selecting Records (SELECT)

Inserting Records (INSERT INTO)

Updating Records (UPDATE)

Deleting Records (DELETE)

Operators and Conditions

Hands-on Workshop: *Writing basic SQL queries*

Using a MySQL Database with PHP

Overview of Database Management Systems
Data Types
Connecting to a MySQL Server
Populating the Database from a Form
Inserting Data into the Database with PHP
Updating Data with PHP
Deleting Data with PHP
Securing Data Before Sending to MySQL

Hands-on Workshop: *Storing job application form data in the database*

Cookies & Sessions

Session Overview
Advantages and Disadvantages of Cookies and Sessions
Storing and Retrieving Session Variables
Storing and Retrieving Cookie Variables

Hands-on Workshop: *Building a simple shopping cart and user interface*

Working with Files

Opening and Writing Files

SQL: Advanced Concepts

Tables and Relationships
Joins: INNER, LEFT, and RIGHT JOIN

Hands-on Workshop: *Writing SQL queries across multiple tables*

Building a Mini CMS

CMS Concepts
Existing CMS Platforms
Introduction to Data Modeling
Creating the Public Interface
Creating the Admin Interface
User Management

Hands-on Workshop: *Library management application*

XML

Overview of the XML Format
Writing an XML Document
Introduction to XML

Hands-on Workshop: *Creating an RSS feed and generating a sitemap for the library project*

Advanced Training: HTML5 / CSS3, JavaScript / DOM + Responsive Design

Advanced Training Introduction: HTML5/CSS3, JavaScript/DOM + Responsive Design

Why HTML5?

Tag formatting

HTML, CSS, XHTML, XML, HTML5 standards

The W3C and validators

Encoding logic, ISO-8859-1, UTF-8,...

Basic Concepts Review

Tag types

Style rule syntax

CSS positioning (relative, absolute, float, display)

Practical Workshop: *Create an XHTML/CSS site*

Transition to HTML5

Syntax, new doctype, and tools

Structure and semantics

Div and span

New HTML5 tags

Practical Workshop: *Rebuild our site using HTML5/CSS3*

Multimedia Tags

Insert an image (tag)

Insert a video (<video> tag)

Insert audio (<audio> tag)

Browser compatibility

Practical Workshop: *Use JavaScript to control audio and video objects*

Forms

New types for <input>

New attributes

New elements <output>

Form validations in HTML5

Practical Workshop: *Create an HTML5 form*

Drawing: Dynamic Image Creation with JavaScript

Canvas tag

SVG

Drawing shapes (rectangle, circle, etc.)

Colors, fills, gradients

Practical Workshop: *Enhance video playback with a progress bar*

Geolocation

Overview

Positioning (latitude, longitude)

CSS3

Overview

Syntax, CSS3 prefixes

Rounded corners

Drop shadows

Text-Shadow

Box-shadow

Linear gradients

font-face

Attribute selectors

CSS3: Transformations, Transitions, and Animations

Rotation

Translation

Animations

Practical Workshop: *Animate various element properties*

Introduction to JavaScript

JavaScript Basics

Core JavaScript concepts

Event handling

Dynamic CSS management

Practical Workshop: *Validate fields in our contact form*

Document Object Model

What is the DOM?

Node concept

Node hierarchy (DOM Tree)

Relation properties

State properties

Node access methods

Firefox DOM Inspector

Modify HTML content

Modify HTML element styles

Practical Workshop: *Create a photo gallery*

Responsive Design

Principles

CSS 3 Media Queries

Practical Workshop: *Create a multi-platform site (smartphone, tablet, etc.)*

Using Bootstrap

Introduction to Bootstrap

Bootstrap installation

Grid system for positioning

Layouts

Responsive Design

Practical Workshop: *Create a page using Bootstrap*

Bootstrap Components

Dropdown menus

Navigation bars

Breadcrumbs

Training – JavaScript course

Introduction to the JavaScript Training

Course Overview

Setting Up the Development Environment

JavaScript Language Fundamentals

Variables in JavaScript

Reserved Keywords in JavaScript

Variables, Constants, and Operators

Comments

Introduction to Object-Oriented Concepts

Hands-on Workshop: *Implementing core JavaScript features through multiple practical exercises.*

Event Handling (addEventListener)

Understanding Events

Common JavaScript Events

Adding an Event Listener

Associating Logic with an Event

Mouse Events

Keyboard Events

Hands-on Workshop: *Dynamically modifying image properties*

Debugging JavaScript

Browser Developer Tools

Firefox Extensions

Chrome Extensions

Control Structures and Loops

if...else Statements

The for Loop

The while Loop

break and continue Statements

Methods and Functions

Built-in Methods (alert(), confirm(), prompt(), etc.)

Defining a Function

Function Parameters

Local and Global Variables

The return Statement

Hands-on Workshop: *Building a timer*

Form Processing

The Form Object (Properties and Methods)

Text Inputs

Radio Buttons

Checkboxes

Dropdown Menus

Submit Button

Hands-on Workshop 1: *Form validation*

Hands-on Workshop 2: *Validating a form field using regular expressions*

JavaScript Objects, String and Array Manipulation

Overview of Built-in JavaScript Objects

The window Object

The navigator Object

The String Object

The Array Object

The Date Object

Other Built-in Objects

Hands-on Workshop: *Retrieving browser information and manipulating the window*

Document Object Model (DOM)

What Is the DOM?

Core Concepts

DOM Tree Structure

Relationship Properties

State Properties

Node Access Methods

Modifying HTML Content

Modifying HTML Element Styles

Hands-on Workshop 1: Creating a photo gallery

Hands-on Workshop 2: Building a dynamic menu

Introduction to AJAX / The Fetch API

How It Works

Asynchronous Programming

The XMLHttpRequest Object

Creating a fetch() Request

Handling Errors

async and await Syntax

Hands-on Workshop: *Reading the contents of a text file from a server*

Continue Your Learning with This Training

[React.JS](#)

InCopy Training | Classes in Montreal, Quebec, Gatineau

Introduction InCopy

Master the interface, menus and tools

Contextual menu.

preferences

Learn a method of work

Integration of InCopy and InDesign.

File sharing, articles.

Export

archiving

Extraction

updating the information.

Modes of work

InCopy and InDesign

InCopy and InDesign interactions

Preparation in InDesign

Exporting Assignments for InCopy

Opening in InCopy

View mode

Fashion article, closet, layout

Settings preferences and tools

Understanding text entry

Text blocks.

Using grids.

rules and benchmarks.

Applying styles.

Fonts.

Formatting (characters, paragraphs)

Applying styles

Input error warnings

Inversion of letters

Text macros

Change the case

Spell checking

Paragraph and character styles

Calibration

InCopy Calibration or InDesign Calibration

Entering height information

Viewing information

Printing and exporting

Setting

Export in PDF format.

Finalization of the document

Explore more related Adobe and graphic design trainings:

- [Adobe InDesign Complete Training](#)
- [Photoshop Training Classes](#)
- [All Graphic Design Trainings](#)

To learn more about Adobe InCopy, visit:

InDesign Advanced Training

Introduction to the Adobe InDesign – Advanced Training

- Set up document and application preferences
- Understand color management and ICC profiles
- Master the key stages of a professional production workflow
- Effectively use and customize template files

Advanced Layout Techniques

- Create and manage complex master pages
- Structure long documents (sections, chapters, text frame threading)
- Assemble a book using InDesign CC
- Optimize vertical content alignment
- Organize elements using layers for better clarity

Advanced Text Features

- Manage multi-column text layouts
- Insert bullet points, numbering, and anchored objects
- Use tabulations and special spacing options
- Implement text variables and break characters

Advanced Style Management

- Streamline formatting with paragraph, character, and object styles
- Create list styles with automatic numbering
- Configure nested styles and GREP styles
- Import styles from Word documents
- Synchronize styles across documents in Book mode
- Automatically generate tables of contents and footnotes

Image Import and Management Mastery

- Use grid-based image importation techniques
- Create dynamic captions from metadata

Advanced Color and Table Management

- Manage transparency, overprint settings, and ink coverage
- Design layouts using tables
- Apply table and cell styles consistently

Document Structuring and Metadata

- Generate tables of contents and interactive indexes
- Use advanced indexing tools such as Indexmatic
- Create bookmarks and integrate interactive buttons

Preparing for Final Output

- Design a book spine and back cover
- Create and apply custom preflight profiles
- Perform comprehensive preflight checks
- Export to PDF for print or digital formats (interactive PDF, SWF)
- Print layout spreads according to industry standards

Suggested Complementary Training

[Course: InDesign with AI – From Text to Image](#)