

InDesign Advanced Training

Introduction to the Adobe InDesign – Advanced Training

- Set up document and application preferences
- Understand color management and ICC profiles
- Master the key stages of a professional production workflow
- Effectively use and customize template files

Advanced Layout Techniques

- Create and manage complex master pages
- Structure long documents (sections, chapters, text frame threading)
- Assemble a book using InDesign CC
- Optimize vertical content alignment
- Organize elements using layers for better clarity

Advanced Text Features

- Manage multi-column text layouts
- Insert bullet points, numbering, and anchored objects
- Use tabulations and special spacing options
- Implement text variables and break characters

Advanced Style Management

- Streamline formatting with paragraph, character, and object styles
- Create list styles with automatic numbering
- Configure nested styles and GREP styles
- Import styles from Word documents
- Synchronize styles across documents in Book mode
- Automatically generate tables of contents and footnotes

Image Import and Management Mastery

- Use grid-based image importation techniques
- Create dynamic captions from metadata

Advanced Color and Table Management

- Manage transparency, overprint settings, and ink coverage
- Design layouts using tables
- Apply table and cell styles consistently

Document Structuring and Metadata

- Generate tables of contents and interactive indexes
- Use advanced indexing tools such as Indexmatic

- Create bookmarks and integrate interactive buttons

Preparing for Final Output

- Design a book spine and back cover
- Create and apply custom preflight profiles
- Perform comprehensive preflight checks
- Export to PDF for print or digital formats (interactive PDF, SWF)
- Print layout spreads according to industry standards

Suggested Complementary Training

[Course: InDesign with AI – From Text to Image](#)