

# <u>FileMaker Training | Classes in Montreal, Quebec, Gatineau</u>

## Introduction to FileMaker Training

What is a database?
FileMaker Pro Software Overview

#### Features overview

File creation
FileMaker Pro environment

#### File creation

Creating a topic Possible topic types Heading modification

## Understand possible ways of working

Usage mode Model mode Search mode Preview mode Transfer from one mode to another

#### Work in use mode

Registration creation Delete record Data input Using indexes and lists



#### Work in model mode

Create a template Modify a template Use pre-defined templates

#### Work in search mode

Create a query Edit a query Perform global searches Perform specific searches

### Work in print mode

Preview before printing Printing a data sheet Printing a table structure Format topics Date, time, number and text Formatting and deleting a template

## Report creation

Creation with assistant Statistics