

# Excel Dashboard Training

## Course Modules:

### Module 1: Introduction to Dashboards

- Overview and objectives of dashboards
- Examples of effective dashboards
- Key components of a dashboard

### Module 2: Data Collection and Preparation

- Importing data into Excel
- Cleaning and organizing data
- Essential formulas for data preparation

### Module 3: Data Visualization

- Creating charts and diagrams
- Using conditional formatting
- Techniques to highlight data

### Module 4: Dashboard Automation

- Using macros to automate tasks
- Advanced formulas for automatic updates
- Integrating form controls for an interactive interface

### Module 5: Data Analysis and Interpretation

- Data analysis techniques
- Interpreting visual results
- Making data-driven decisions from the dashboard